

## **2019 ENTRY FORM REQUIREMENTS FOR SAFETY EXCELLENCE CATEGORY**

Entry for the 2019 New Zealand Building Industry Awards is an online process. Individual and team entrants can nominate themselves. Visit [nzbuildingindustryawards.org.nz/register/](http://nzbuildingindustryawards.org.nz/register/) for information on entry eligibility and costs.

Below outlines what is required to complete the entry forms. We suggest you collate your responses, then copy and paste into the entry form. The entry form can be saved and continued later using a provided link.

### **KEY NOMINEE AND NOMINATOR INFORMATION**

*Please note: If you have an administrator in your team who will manage your entry, and any other logistics relating to the Awards, please include their details.*

- Name
- Organisation
- Email
- Phone Number
- Safety Initiative Name
- Project Name
- Project Location (Town or City in which Safety Initiative was applied or where product was developed)
- Project Value (In which Safety Initiative was applied or cost of the product)
- Up to 5 x high-resolution photos of the Nominee/s or Team (file size limit 5MB)

### **SAFETY INITIATIVE DESCRIPTION**

- In 500 words or less, tell us about the Safety Initiative.
  - Submissions should cover an Innovation or Initiative that will create positive Health & Safety outcomes for the building industry.
  - Such an Innovation or Initiative could be a product, be site based, or relate to safety in design.The judges will be looking for:
  - A new safety-focused technology, product or approach – new to the market, that has the potential to transform the way the industry will work.
  - The benefit of the safety Innovation / Initiative to the Nominee's site / company / client / resultant building, and the ability for the Innovation / Initiative to be applied across the industry.
- At least 4 x high-resolution photos of the Safety Initiative being used or installed, plus any supporting documents (file size limit 5MB)

### **ABOUT THE NOMINEE**

- In 500 words or less, tell us about the Nominee. The Nominee's background may include details on any of the following:
  - Background
  - Years in the industry
  - Previous roles and experience
  - Work experience outside New Zealand (if any)
  - Why Nominee was chosen for this position
  - Qualifications and affiliations
  - Previous awards
- In 500 words or less, tell us what the Nominee's role was in developing this new Safety Initiative and how they excelled in doing so. The Nominee's role may cover those aspects listed below:
  - Evidence of the Nominee promoting Health & Safety initiatives or changing Health & Safety behaviors.
  - Evidence of the Nominee implementing innovative and effective Health & Safety policies and strategies for a project.

- Detail on how the Nominee ensured compliance with site / organizational / statutory Health & Safety requirements.
- What risk assessments were undertaken?
- Were statistics compiled?
- Describe the liaison with relevant authorities; client, subcontractors and external organisations such as WorkSafe NZ, Site Safe and ACC; for all safety-related issues for the project.

### **CHALLENGES**

- In 500 words or less, tell us some of the challenges faced by the Nominee in realising this Safety Initiative. Challenges that the Nominee may have confronted might include:
  - Resistance from stakeholders to trying a new approach
  - Availability of resource(s) to realise the new technology / technique / procedure
  - Logistics
  - Design
  - Limitations of existing product / procedure / technology
  - Budget
  - Hazard identification
  - Imbedded poor Health & Safety behaviours

### **INVOLVEMENT FROM OTHER PARTIES**

- Provide details of others involved in the Project:
  - Client
  - Project Manager
  - Quantity Surveyor
  - Architect
  - Engineer
  - Specialist Trade
  - Services
  - Other
- Details required:
  - Organisation
  - Name
  - Email
  - Mobile

### **REFERENCES**

*Please note: Phone calls to referees may occur at the discretion of the Awards judges.*

- Upload 2 written references, file size limit 5MB (Word / PDF / JPG)
- References should include:
  - Referee's name, role, organisation, email address, mobile number
  - Nominee's name and role
  - Project name and description
  - What the Nominee did well
  - Challenges the Nominee faced and how they overcame them