

## 2020 ENTRY FORM REQUIREMENTS FOR INNOVATION CATEGORY

Entry for the 2020 New Zealand Building Industry Awards is an online process. Individual and team entrants can nominate themselves. Visit [nzbuildingindustryawards.org.nz/register/](https://nzbuildingindustryawards.org.nz/register/) for information on entry eligibility and costs.

Below outlines what is required to complete the entry forms. We suggest you collate your responses in a Word document, then copy and paste into the online entry form. The online entry form can be saved and continued later using a provided link.

### **KEY NOMINEE AND NOMINATOR INFORMATION**

*Please note: If you have an administrator in your team who will manage your entry, and any other logistics relating to the Awards, please include their details.*

- Name
- Organisation
- Email
- Phone Number
- Name of Innovation
- Project Name
- Project Location (Town or City in which Innovation was applied or developed)
- Project Value (in which Innovation was applied or cost of product)
- Up to 4 x high-resolution photos of the Nominee/s (file size limit 5MB)

### **INNOVATION DESCRIPTION**

- In 500 words or less, tell us about the Innovation/Project. Submissions can cover any Innovation that relates to, or impacts, on the built environment. Examples include:
  - Product, process, technology, sustainability, health and safety, procurement, or customer service that have improved upon or extended beyond current expectations of best practice in the chosen area.

The judges will be looking for:

- Entries that focus on solving customer and end user needs, that result in excellent innovations.
  - An innovation that best demonstrates innovative approaches, solutions or products in its delivery.
  - A new technology, product or service, new to the market, that will transform the way the industry will work.
  - An innovation that supports the end user in commercial settings, e.g. construction, education, corporate, infrastructure, engineering, energy, technology design, architecture, admin, etc.
  - An innovation that enhances building development and management through sustainability, maintenance, durability, productivity, occupant health, collaboration, space optimisation or energy efficiency.
- At least 4 x high-resolution photos of the Innovation, plus any supporting documents (file size limit 5MB)

### **ABOUT THE NOMINEE**

- In 500 words or less, tell us about the Nominee:
  - Background
  - Years in the industry
  - Previous roles and experience
  - Work experience outside New Zealand (if any)
  - Why Nominee was chosen for this position
  - Qualifications and affiliations
  - Previous awards

## **NOMINEE'S ROLE**

- In 500 words or less, tell us what the Nominee's role was in developing this new Innovation, product, technique or process, and how they excelled in doing so:
  - An overview of the situation and problem that needed to be overcome
  - The vision they demonstrated in identifying an opportunity to do things differently
  - The process the Nominee followed to realise the idea
  - Overview of the Business Case put forward to client and/or company to progress the Innovation
  - Outcomes and benefits to client / project / delivered building / occupants, etc.

## **CHALLENGES**

- In 500 words or less, tell us some of the challenges faced by the Nominee:
  - Resistance from stakeholders to trying a new approach
  - Availability of resource(s) to realise the Innovation
  - Logistics
  - Design
  - Budget

## **INVOLVEMENT FROM OTHER PARTIES**

- Provide contact details of others involved in the Innovation/Project:
  - Client
  - Project Manager
  - Quantity Surveyor
  - Architect
  - Engineer
  - Specialist Trade
  - Services
  - Other
- Details required for each:
  - Organisation
  - Name
  - Email
  - Mobile

## **REFERENCES**

*Please note: Phone calls to referees may occur at the discretion of the Awards judges.*

- Upload 2 written references, file size limit 5MB (Word / PDF / JPG)
- References should include:
  - Referee's name, role, organisation, email address, mobile number
  - Nominee's name and role
  - Project name and description
  - What the Nominee did well
  - Challenges the Nominee faced and how they overcame them