

## **2020 ENTRY FORM REQUIREMENTS FOR SAFETY EXCELLENCE CATEGORY**

Entry for the 2020 New Zealand Building Industry Awards is an online process. Individual and team entrants can nominate themselves. Visit [nzbuildingindustryawards.org.nz/register/](http://nzbuildingindustryawards.org.nz/register/) for information on entry eligibility and costs.

Below outlines what is required to complete the entry form. We suggest you collate your responses in a Word document, then copy and paste into the online entry form when you are ready. The online entry form can be saved and continued later using a provided link.

### **KEY NOMINEE AND NOMINATOR INFORMATION**

*Please note: If you have an administrator in your team who will manage your entry and any other logistics relating to the Awards, please include their details.*

- Name
- Organisation
- Email
- Phone Number
- Safety Initiative Name
- Project Name
- Project Location (Town or City in which Safety Initiative was applied or where product was developed)
- Project Value (In which Safety Initiative was applied or cost of the product)
- Up to 5 x high-resolution photos of the Nominee/s or Team (file size limit 5MB)

### **SAFETY INITIATIVE DESCRIPTION**

- In 500 words or less, tell us about the Safety Initiative:
  - Submissions should cover an Innovation or Initiative that will create positive Health & Safety outcomes for the building industry.
  - Such an Innovation or Initiative could be a product, be site based, or relate to safety in design.

The judges will be looking for:

- A new safety-focused technology, product or approach – new to the market, that has the potential to transform the way the industry will work.
  - The benefit of the safety Innovation / Initiative to the Nominee's site / company / client / resultant building, and the ability for the Innovation / Initiative to be applied across the industry.
- At least 4 x high-resolution photos of the Safety Initiative being used or installed, plus any supporting documents (file size limit 5MB)

### **ABOUT THE NOMINEE**

- In 500 words or less, tell us about the Nominee:
  - Background
  - Years in the industry
  - Previous roles and experience
  - Work experience outside New Zealand (if any)
  - Why Nominee was chosen for this position
  - Qualifications and affiliations
  - Previous awards
- In 500 words or less, tell us what the Nominee's role was in developing this new Safety Initiative and how they excelled in doing so:
  - Evidence of the Nominee promoting Health & Safety initiatives or changing Health & Safety behaviors.
  - Evidence of the Nominee implementing innovative and effective Health & Safety policies and strategies for a project.

- Detail on how the Nominee ensured compliance with site / organizational / statutory Health & Safety requirements.
- What risk assessments were undertaken?
- Were statistics compiled?
- Describe the liaison with relevant authorities; client, subcontractors and external organisations such as WorkSafe NZ, Site Safe and ACC; for all safety-related issues for the project.

### **CHALLENGES**

- In 500 words or less, tell us some of the challenges faced by the Nominee:
  - Resistance from stakeholders to trying a new approach
  - Availability of resource(s) to realise the new technology / technique / procedure
  - Logistics
  - Design
  - Limitations of existing product / procedure / technology
  - Budget
  - Hazard identification
  - Imbedded poor Health & Safety behaviours

### **INVOLVEMENT FROM OTHER PARTIES**

- Provide contact details of others involved in the Project:
  - Client
  - Project Manager
  - Quantity Surveyor
  - Architect
  - Engineer
  - Specialist Trade
  - Services
  - Other
- Details required for each:
  - Organisation
  - Name
  - Email
  - Mobile

### **REFERENCES**

*Please note: Phone calls to referees may occur at the discretion of the Awards judges.*

- Upload 2 written references, file size limit 5MB (Word / PDF / JPG)
- References should include:
  - Referee's name, role, organisation, email address, mobile number
  - Nominee's name and role
  - Project name and description
  - What the Nominee did well
  - Challenges the Nominee faced and how they overcame them