

2021 ENTRY FORM REQUIREMENTS FOR COST BASED CATEGORY

Entry for the 2021 New Zealand Building Industry Awards is an online process. Individual and team entrants can nominate themselves. Visit nzbuildingindustryawards.org.nz/register/ for information on entry eligibility and costs.

Below outlines what is required to complete the entry forms. We suggest you collate your responses in a Word document, then copy and paste into the online entry form. The online entry form can be saved and continued later using a provided link.

For the 'Cost Based' categories, the project that the nominee/team has led must have been practically completed (issuing of a CCC is not a prerequisite) during the period 1 November 2019 to 31 May 2021.

KEY NOMINEE(S) AND NOMINATOR INFORMATION

Please note: If you have an administrator in your team who will manage your entry, and any other logistics relating to the Awards, please include their details.

- Name
- Organisation
- Email
- Phone Number
- Project Name
- Project Location (Town or City)
- Original Project (Contract) Price
- Final Project Cost
- Estimated Project Completion Date
- Actual Project Completion Date
- Up to 4 x high-resolution photos of the Nominee/s (file size limit 5MB)

PROJECT DESCRIPTION

- In 500 words or less, tell us about the Project:
 - Situation
 - Developer
 - Consultants
 - Client
 - Number of people on site and/or in team
 - Number of sub-contractors
 - Special finishes
 - Environmental issues
 - Benefits to the built environment
- At least 4 x high-resolution photos of the Project, plus any supporting documents, file size limit 5MB

ABOUT THE NOMINEE

- In 500 words or less, tell us about the Nominee:
 - Background
 - Years in the industry
 - Previous roles and experience
 - Work experience outside New Zealand (if any)
 - Why Nominee was chosen for this position
 - Qualifications and affiliations
 - Previous awards

- In 500 words or less, tell us what the Nominee's role was in the project and how they excelled:
 - Management style
 - Planning
 - Quality of project
 - Adherence to project timeline and handover date
 - Contractual
 - Workplace safety
 - Industrial relations
 - Working relationships
 - Project difficulties and innovation
 - Project delivery

CHALLENGES

- In 500 words or less, tell us some of the challenges faced by the Nominee during this Project:
 - Programme
 - Logistics
 - Design
 - Client / Consultant relationships
 - Budget
 - Disputes
 - Lost time due to injuries
 - Achieving work-life balance
 - Other

INVOLVEMENT FROM OTHER PARTIES

- Provide details of others involved in the Project:
 - Client
 - Project Manager
 - Quantity Surveyor
 - Architect
 - Engineer
 - Specialist Trade
 - Services
 - Other
- Details required:
 - Organisation
 - Name
 - Email
 - Mobile

REFERENCES

Please note: Phone calls to referees may occur at the discretion of the Awards judges.

- Upload 2 written references, file size limit 5MB (Word / PDF / JPG)
- References should include:
 - Referee's name, role, organisation, email address, mobile number
 - Nominee's name and role
 - Project name and description
 - What the Nominee did well
 - Challenges the Nominee faced and how they overcame them